



**State of New Jersey
Board of Public Utilities**

ANTICIPATED JOB VACANCY

JOB POSTING #: 10-2020

DATE OF POSTING: February 18, 2020

DATE OF CLOSING: March 6, 2020

TITLE: Program Specialist Trainee

SALARY: \$43,753.77 – \$45,731.91

EXISTING VACANCIES: One (1)

DIVISION/LOCATION: Board of Public Utilities
Division of Reliability & Security
Bureau of Cyber Security

DESCRIPTION: Under the general direction of the Division Reliability & Security, Cyber Security Unit Manager or other supervisory official assists in professional, administrative, and analytical work to promote the planning, operation, implementation, monitoring and/or evaluation of the Cyber Security programs. As a trainee, you will receive on-the-job training while completing assignments which provide practical Cyber Security Program Specialist experience.

Responsibilities include:

- Develop and implement cyber exercises and workshops, revise cyber security rules, auditing the cyber plans as they are submitted and assisting cyber security oversight and development of cyber security compliance program.
- Help develop benchmarks and standards for Utilities, as well as create a benchmark for New Jersey utilities vs. what neighboring states are using.
- Develop reports and templates to review utility compliance with Board Orders and maintain ongoing communications with the MS-ISAC and utility stakeholders.

EDUCATION: Graduation from an accredited college or university with a Bachelor's Degree.

Note: Interest in Cyber Security is a plus.

Note: Some information technology classes or background in coding or Internet sciences is helpful.

OPEN TO THE FOLLOWING: Open to NJ Residents.

NOTE: RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey.

The State of New Jersey is an Equal Opportunity Employer.

PLEASE FORWARD RESUMES VIA MAIL OR EMAIL TO:

NJ Board of Public Utilities
Office of Human Resources
P.O. BOX 350
Trenton, NJ 08625
humanresources@bpu.nj.gov